



www.vjls-jh.com

VANCOUVER JAPANESE LANGUAGE SCHOOL & JAPANESE HALL
バンクーバー日本語学校並びに日系人会館

475 & 487 Alexander Street, Vancouver, BC Canada V6A 1C6
t: 604-254-2551 e: info@vjls-jh.com

Volunteer Advisor Governance & Board Leadership

Join a dynamic and exciting Board and help guide one of Vancouver's oldest cultural community organizations at a unique time in its history.

The Vancouver Japanese Language School & Japanese Hall is building a thriving community where individuals of all backgrounds and experiences can learn and participate in the Japanese language and culture. As a national historic site, it actively upholds the history of Vancouver's Nikkei community and facilitates cultural exchange with other multicultural, neighbourhood, and international groups. Volunteer advisors share their insights, perspectives, knowledge, and wisdom with VJLS-JH board directors and staff on an as-needed basis to influence and support operations and decision-making.

Advisor Responsibilities:

- Provide guidance on governance best practices and board development
- Support strategic planning and policy development initiatives
- Advise on board recruitment and orientation processes
- Share expertise in non-profit governance and regulatory compliance
- Mentor board members on governance matters

Required Qualifications:

- Extensive board leadership experience, preferably as Chair or Vice-Chair
- Deep knowledge of non-profit governance principles and practices
- Experience with BC Society Act and regulatory requirements
-

Commitment: Flexible schedule, approximately 5-10 hours per quarter

Duration: Ongoing or until sufficient expertise is secured

Location: Primarily remote with occasional in-person meetings at the facility.

To apply: Please send an email with a cover letter and resume to General Manager, Yoshi Sugiyama at ysugiyama@vjls-jh.com. Please address questions to membership@vjls-jh.com.